

## 2020 Basic Brokers Preparation DIGITAL Course Application (Working Under Supervision)

Please select which course you are interested in attending:

- July 20 – July 31, 2020:** Monday – Friday 9:00 a.m. – 4:00 p.m.  
*Application deadline:* July 10, 2020 (Applications received after will be subject to a late registration fee of \$125.00)
- August 8 & 9, 2020: WEEKEND WARRIOR** Saturday & Sunday 10:00 a.m. – 4:00 p.m.  
*Application deadline:* July 29, 2020 (Applications received after will be subject to a late registration fee of \$125.00)
- September 8 - September 21, 2020:** Monday – Friday 9:00 a.m. – 4:00 p.m.  
*Application deadline:* August 29, 2020 (Applications received after will be subject to a late registration fee of \$125.00)

### Registration Policy

<p><b>REGISTRATION</b> To register for a course, a completed registration form must be received, with payment in full (to IBAH) prior to the start date. We accept certified cheque, money order or via our online registration MasterCard, VISA, American Express and PayPal payment. Courses are filled on a first come, first served basis.</p>
<p><b>DEADLINES</b> The cut off for registration is ten (10) business days prior to the start date. Late registrants may be accepted space permitting; however, enrollment may be subject to a late registration fee.</p>
<p><b>TRANSFERS</b> Transfers from one program to another or from one individual to another are permitted but there is a transfer fee of \$75.00 depending on the circumstances.</p>
<p><b>CANCELLATION</b> Written notice (email accepted) must be received prior to the start of the date. A refund is granted when IBAH receives notice more than fourteen (14) business days prior to the start date; however, there is a \$125.00 processing fee. No refunds are granted on or after the start date. Penalty for insufficient notice are at the discretion of IBAH.</p>
<p><b>TEXTBOOKS</b> Once textbooks have been received, they are non-refundable.</p>
<p><b>FEES</b> Licencing and RIBO accredited programs are tax exempt. Fees are subject to change without prior notice.</p>
<p><b>NSF &amp; BANKING FEES</b> All bank charges incurred are the applicant's responsibility.</p>

Note: it's the student's responsibility to become familiar with the Registration Policy prior to enrollment. Please keep a copy of registration information for your records.

### Registrant Information

Surname Name:	
First Name:	
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.	Date of Birth (YYYY/MM/DD):
Email Address:	Telephone No.:
Address:	

# RIBO Licencing Course



Course Fees	
IBAO Member Course Fee: <b>\$835.00</b>	✓ Includes textbook and tuition
Non-IBAO Member Course Fee: <b>\$885.00</b>	✓ Includes textbook and tuition
Late Registration Fee: <b>\$125.00</b>	✓ Applications received after deadline will be subject
<b>PAYMENT OPTIONS</b>	<input type="checkbox"/> Online ( <a href="#">Online payment here</a> ) <input type="checkbox"/> Certified Cheque
<ul style="list-style-type: none"><li>✓ Please make certified Cheques payable to: <b>Insurance Brokers Association of Hamilton</b></li><li>✓ Only personal cheques must be certified</li><li>✓ Mail certified cheque/money order &amp; application to: <b>Insurance Brokers Association of Hamilton</b> <b>c/o Youngs Insurance Brokers Inc.</b> <b>95 Hamilton St. North Waterdown, Ontario L0R 2H0</b></li></ul>	

Authorization	
I am an employee of a member of the IBAO: <input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>I confirm that the above applicant is an employee of the employer named below or will be so employed by the commencement of this course.</i>	
Name of Employer:	Signed (Principal Broker):